

CHILDREN MINISTRY PASTORAL WORKER

ST. JAMES' CHURCH

CHILDREN MINISTRY PASTORAL WORKER FOR ST JAMES' CHURCH

We are seeking a qualified person, who is a committed Christian answering God's call to join the staff at St. James' Church (SJC).

As the Pastoral Worker with SJC's Children's ministry, you will hold Chaplaincy responsibilities for St. James' Church Kindergartens (SJCK) which will include coordinating all aspects of our ministry to SJCK staff, children and their families. You will also work with the Head of Children's Ministry, and alongside the existing Children's Ministry Core Teams and volunteers to help run the operations of various Children's Ministry activities including Teleios Todds (TT), Teleios Kids (TK) and SuperPower Kids (SPK) teams in Children's Ministry.

Reporting Officer (RO): This role will report directly to SJC's Head of Children's Ministry (CM)

DUTIES & RESPONSIBILITIES

SJCK Children

- Run weekly Chapel Programme (Mon-Fri) onsite and/or virtually through production of videos.
- Train SJCK teachers to assist in conducting
- Review and refine curriculum for daily devotions for student

Pastoral Care to SJCK Staff

- Conduct devotions for the staff of the kindergarten once every school term. Staff devotions may build up to once a month if the need arises.
- Collaborate with teachers to raise a group of volunteers for the
- Parent Support Group (PSG) and organize regular prayer meetings with members of the Parent Support Group to pray for the staff, children, and their families

Engage SJCK parents

- Outreach to Children's parents when opportunity presents itself
- Also help make information of SJC's relevant programmes available to SJCK children and their parents

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SJC's Children's Ministry: Helping with groundwork for SJC's Children's Ministry

- Assist Head CM to integrate Children's Ministry in SJC including TT, TK, SPK and SJCK
- Help operationalize TT, TK and SPK to align with the vision of Children's Ministry and the wider Church to instill Christian education and spiritual formation
- Implement strategic plans for spiritual development and competency training of workers in Children's Ministry
- Able to engage parents of families in TT, TK and SPK to move towards the vision of Children's Ministry
- Assist Head CM to engage the children of church families to be rooted in God's ways and to release the children to serve God e.g., encourage family altar in TT and TK families

Others

- Offer pastoral care and guidance to individual staff, parents and students as the need arises
- Collaborate with Centre Leaders and Anglican Preschool Services (APS) Pastoral Care HQ to care for SJCK staff, parents or children in crisis
- Assist Chaplain to set up a Core Team of leaders for chaplaincy works
- Set up a serving team involving SJCK staff and St. James
- Work with Head CM and Chaplain to strengthen links between SJCK and SPK
- Any other related duties as assigned by your supervisor or the Vicar

REQUIREMENTS

- Must have a sense of calling from God to serve the children, with a pastoral heart and love for them
- Have willingness to work with children and their parents, with a desire to help build the children up in Christ
- 5 years' work experience, preferably with children or youths
- Team player, with good interpersonal and influencing skills
- Being theologically trained will be a definite plus, but not a must have
- Fluency in Mandarin will also be an added plus

Interested candidates are invited to submit your updated resumé and email to HR@sjc.org.sg

Only shortlisted applicants will be notified.