

TEAM LEAD OUTREACH & MISSIONS

ST. JOHN'S- ST. MARGARET'S CHURCH

TEAM LEAD _ OUTREACH & MISSIONS FOR ST JOHN'S - ST MARGARET'S CHURCH

We are an Anglican church of the Diocese of Singapore. We are located on a little hill on Dover Avenue, close to Singapore Polytechnic, ACS(I) and many other educational institutions. Founded in 1971, we now meet over worship services in four language-streams - English, Chinese, Tamil and Filipino. We also conduct youth services and junior church services weekly.

DUTIES & RESPONSIBILITIES

To work with a Core Team to renew interest in Alpha and to employing it as a main tool for evangelism and a platform for discipleship in SJSM.

To direct the ministerial and administrative functions in the planning, organizing, control and execution of Alpha in SJSM.

- Work closely with the Alpha Core Team - To direct, co-ordinate and implement Alpha by mobilizing and conducting Alpha runs in SJSM church and home cells, and through SJSM's outreach and community s
- Liaise with relevant Alpha offices - on matters relating to training, resources, publicity and conferences; review and adapt training resources for SJSM.
- Organise the Alpha Ministry - Plan the Calendar and Budget, supervising all activities and expenditure; Promote Alpha in SJSM; Select venues and manage logistics for Alpha runs and key events;
- Train and Guide Alpha leaders and helpers - Organise the training of Alpha leaders and helpers. Guide and support the Alpha groups in their conduct of the Alpha course
- Follow-up of Alpha guests - Ensure that guest registrations are attended to and oversee the post-Alpha follow- up of guests. Conduct post-Alpha reviews for improving the running of Alpha.
- Mobilise prayers and intercession for Alpha - Includes working with Alpha intercessors, rallying prayers for events, collating prayer items for intercessors and groups involved in Alpha.
- To collaborate with all teams in the Outreach & Missions Group to achieve the Group's objectives, as well as all other staff teams to fulfil the overall mission of the church.
- Attend regular staff functions: Staff Devotions/Chapel, Operations Meeting, Staff Alignment, Staff Retreats and events. Attend church functions: church camps and prayer meetings.

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REQUIREMENTS

- GCE 'A' Level at a minimum
- Participated in Alpha; served the church at SJSM; member of SJSM
- Trained in biblical studies; able to lead discussions in Alpha groups.
- Belief in the goodness of Alpha and a clear vision for it to be successfully applied in reaching people with the Gospel of Christ.
- Prayerfulness; dependency on the power of the Spirit for the work of ministry.
- Leadership; ability to communicate vision, organise and work well in a team towards achieving the Alpha goals.
- Interpersonal skills, especially those necessary for reaching and relating to the NextGen.
- Pastoral heart in performing all functions of the Alpha ministry.
- Proficient in MS office and (Zoom) teleconferencing.

CVs with supporting documents and relevant referees should be sent to: hr@sjsm.org.sg

Closing Date: 19 July 2022