

ASSISTANT WARDEN

ASSISTANT WARDEN FOR ANGLICAN HOUSE, HOSTEL OF ANGLICAN HIGH SCHOOL

We are a hostel that provides lodging for students that are studying in Anglican High School, and neighbouring educational institutions.

DUTIES & RESPONSIBILITIES

To assist the Warden with the management of the hostel operations.

- To assist in admin matters (accounts, claims)
- To assist in the management of the hostel facilities
- To assist in the management of welfare of the occupants of the hostel

REQUIREMENTS

- Christian
- Bilingual
- Basic finance admin knowledge
- Able to commit to flexible working hours (ie. rostered night duties)

Interested candidates are invited to submit your CV to brandonloy@asc.org.sg

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