

## **TECHNICAL RESOURCE OFFICER (MUSIC MINISTRY)**

We are an Anglican church of the Diocese of Singapore. We are located on a little hill on Dover Avenue, close to Singapore Polytechnic, ACS(I) and many other educational institutions. Founded in 1971, we now meet over worship services in four language-streams - English, Chinese, Tamil and Filipino. We also conduct youth services and junior church services weekly.

To support technical operations of sound systems and related audio-visual equipment related to the music ministry in the various worship facilities.

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## **ST JOHN'S - ST MARGARET'S CHURCH**

### **DUTIES & RESPONSIBILITIES**

- Effectively set up / operation of the church's sound system and projector / camera equipment, including accessories e.g. mike stands, cables, music stands etc.
- To troubleshoot such equipment and send/collect/re-setup such equipment for repair when necessary.
- Housekeep equipment storerooms.
- Maintain an up-to-date inventory of equipment in all sanctuaries and meeting rooms.
- Work with contractors & suppliers to effectively maintain sound, audio-visual and video equipment for regular use at all sanctuaries, including sending for repair, collecting and re-setup.
- Provide hands on operational training, shutting down and housekeeping guidelines to Volunteers and Staff who support Church Services, Meetings and Events.
- Where necessary to do the "Live" mix for services, ad-hoc events where volunteers are not able to.
- Sermon editing and other ad-hoc recordings.
- Oversee the Sermon Recording process in partnership with IT department and personnel. Edit recorded sermons and video, upload onto servers.

### **REQUIREMENTS**

- Good communication skills.
- Interest and passion for Music and Technical /Sound excellence.
- Able to work independently and enjoys working with people.

Interested applicants may apply to [hr@sjsm.org.sg](mailto:hr@sjsm.org.sg) with your updated resume.